

# Merchandise Return Authorization

*If you receive an incorrect or damaged item, please contact us immediately for instructions. For all other returns, please use this form. To qualify for a full refund, returns must be initiated within 10 days of receipt and all items must be in new condition and in original packaging.*

## INSTRUCTIONS

In order to receive credit, the following steps are required:

1. Merchandise must be in resale-able condition and must be repacked in original packaging.
2. A completed Merchandise Return Authorization must be included with your shipment. Be sure to list all the items you are returning, provide the reason for return, and tell us if you would like a refund or an exchange.
3. Cut out the shipping label at the bottom of this form and affix it to your shipping carton.
4. Ship via the carrier of your choice. Please note, you are responsible for return shipping charges and shipping insurance.

Please pack your items carefully to withstand the rigors of shipping.  
We cannot issue credit for merchandise that is damaged during the return shipment.

YOUR ORDER # \_\_\_\_\_ DATE: \_\_\_\_\_

YOUR NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/PROVINCE: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_ COUNTRY: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

QTY	ITEM #	DESCRIPTION	REASON FOR RETURN	PRICE

FROM: \_\_\_\_\_

SHIP TO:

**LABRAZEL**  
**1007 FARMINGTON AVENUE**  
**SUITE 19**  
**WEST HARTFORD, CT 06107**

TOTAL CARTONS  
IN SHIPMENT: \_\_\_\_\_

**QUESTIONS?**

Call our customer service team  
at 860-232-3091  
or email  
sales@labrazel.com

We're available  
Monday - Friday  
9 - 5 EST